

Meeting of the Centre Directors Board

Agenda

Geneva, Switzerland
4-5 April 2017

CHAIRS:

Lotty Hooft, Cochrane Netherlands & Council member
Joerg Meerpohl, Cochrane Germany & Governing Board member
Mark Wilson, Chief Executive Officer

CENTRE DIRECTORS EXECUTIVE:

Mark Wilson, Chief Executive Officer
Erik von Elm, Cochrane Switzerland
Lotty Hooft, Cochrane Netherlands
Tianjing Li, Cochrane USA
Joerg Meerpohl, Cochrane Germany
Rintaro Mori, Cochrane Japan
Giordano Pérez-Gaxiola, Cochrane Mexico
Irena Zakarija-Grkovic, Cochrane Croatia

SUPPORTING DOCUMENTS:

1. Draft minutes from the CBDs Board meeting, Seoul, October 2016
2. Powerpoint slides on Centres' and Associates' partnerships (to be circulated separately)
3. Agenda and open access supporting documents for the Governing Board meeting to be made available separately

HYPERLINKS TO OTHER SUPPORTING RESOURCES:

- [Centres portal on Cochrane Community](#) (for all geographically-orientated Groups)
- [Strategy to 2020 resources](#)

ATTENDANCE:

Representatives are invited to attend this meeting as follows: Centres (2 representatives), Associate Centres (2 representatives), Affiliates (1 representative at the discretion of the Centre Director). If numbers get too big for future meetings, the CD's Exec will make the decision as to whether Centres and Associate places should be reduced. Priority will be given to those providing sole national representation.



Tuesday 4 April 09:00-17:00

Meeting opening and standing items for this meeting:

	EST. TIMING	ITEM	INTRODUCED BY:
1.	09:00-10:30	Welcome, apologies, and approval of agenda	Mark Wilson, Lotty Hooft & Joerg Meerpohl
2.		Approval of previous meeting minutes and actions arising	
3.		Governing Board: review of agenda	
4.		Centre Director Executive's report	CD's Executive
5.		Chief Executive Officer's report To include Cochrane-WHO strategic meeting report	Mark Wilson
6.		Forthcoming meetings: <ul style="list-style-type: none"> Global Evidence Summit, September 2017 – report on preparations 	Tamara Kredo

10:30-11:00	Coffee break
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New business for this meeting:

7.	11:00-12:00	Implications of the Knowledge Translation strategy for geographically-orientated Groups - joint session with the Fields' Executive <ul style="list-style-type: none"> Update on KT strategy development Reports from KT-focussed Groups Communications and media impact success stories <ul style="list-style-type: none"> March for Science 	Sally Green & Julie Wood Jo Anthony & Julie Wood; and Tianjing Li
8.	12:00-12:30	Cochrane partnerships: <ul style="list-style-type: none"> A summary of organizational partnerships An introduction to interactive discussion and development of a partnerships toolkit 	Sylvia de Haan
	12:30-13:30	Lunch break	
9.	13:30-14:15	Interactive discussion: contributing to the development of a partnerships toolkit <ul style="list-style-type: none"> Small group work to discuss successes, challenges and required support for developing partnerships at Group level 	Facilitated by Sylvia de Haan & CD's Executive
10.	14:15-14:45	Interactive discussion report back	
11.	14:45-15:30	Cochrane Council <ul style="list-style-type: none"> Introduction Discussion of geographically-orientated Group priorities Decision requested from CD's Exec: can candidates stand for election to Cochrane's Council, Board, and CD's Executive simultaneously? 	Erik von Elm & Lotty Hooft
	15:30-16:00	Coffee break	
12.	16:00-17:00	Board only time	Lotty Hooft & Joerg Meerpohl

Optional Centre & Associate Centres' Dinner on Tuesday 4th April. Venue to be confirmed separately. All attendees to cover their own costs for this event.

Wednesday 5 April 09:00-12:30

13.	09:00-09:10	Welcome and summary of previous day's business	Mark Wilson, Lotty Hooft & Joerg Meerpohl
14.	09:00-10:00	Membership scheme – joint session with the Fields' Executive	Julie Wood & Chris Champion
15.	10:00-10:30	Production technology update	Chris Mavergames & Gert van Valkenhoef
	10:30-11:00	Coffee break	
16.	11:00-11:45	Online Learning Modules – update and exploration of regional commercialisation opportunities	Miranda Cumpston & Charlotte Pestridge
17.	11:45-12:30	Any Other Business and meeting wrap-up	Mark Wilson, Lotty Hooft & Joerg Meerpohl