



## Cochrane Council

Face-to-face meeting

QEII Conference Centre

Wordsworth room

3 September 2023, 9:30am-5:30pm

### AGENDA

#### MEMBERS ATTENDING:

1. Robert Dellavalle (Co-ordinating Editors & **Co-Chair**)
2. Santiago Castiello de Obeso (Early Career Professionals Network)
3. Ahmad Sofi-Mahmudi (Early Career Professionals Network)
4. Montserrat Conde (Fields)
5. Stefano Negrini (Fields & **Co-Chair**)
6. Vanessa Jordan (Authors)
7. Nai Ming Lai (Authors)
8. Luis Garegnani (Geographic Groups Directors)
9. Irena Zakarija-Grkovic (Geographic Groups Directors)
10. Valerie Wells (Information Specialists)
11. Silvia Minozzi (Methods Groups)
12. Cinzia Del Giovane (Methods Groups)
13. Liz Dooley (Managing Editors)
14. Ndi Euphrasia Ebai-atuh (Consumer Network)
15. René Spijker (Information Specialists)
16. Jo Morrison (Co-ordinating Editors)
17. Jack Nunn (Consumer Network)

#### NON-VOTING ATTENDEES (in attendance for specific items)

18. Joint Governance and Nominating Committee (09:30-10:45)
19. Catherine Spencer, Chief Executive Officer (11:05-12:30)
20. Lucy Johnson-Brown, Head of Governance (full day)
21. Gavin Adams, Director of Development (from 13:30)
22. Laura Ingle, Director of Publishing and Technology (TBC)
23. Veronica Bonfigli, Administrative Officer (full day)
24. Tracey Barr, Strategy consultant (11:05-12:30 and 13:30-14:30)

#### APOLOGIES RECEIVED:

1. Karla Soares-Weiser, Editor in Chief

**The Council aims to ensure that Cochrane Groups retain an effective voice in Cochrane's leadership and strategic decision-making. The purpose of the Council is to provide:**

- A forum for Cochrane Groups to consider high-level matters affecting Cochrane as a whole;

- A mechanism to raise matters and provide input to the Governing Board on behalf of Cochrane Groups and members; and
- A forum to consider matters at the request of the Board and inform Board deliberations.

**The following constituencies are represented by two seats each on the Council:**

- Author Forum
- Co-ordinating Editors Board
- Consumers Executive
- Early Career Professionals Network
- Fields Executive
- Geographic Group Directors Executive
- Information Specialists Executive
- Managing Editors Executive
- Methods Executive

**Declarations of Interest:**

Council members must declare conflicts of interest related to their role on the Council, which are published on the Cochrane Community website and are updated annually or when circumstances change: <https://community.cochrane.org/organizational-info/people/conflict-interest/council>. Participants at Council meetings are also required to declare any possible material interests that could give rise to conflict in relation to any item under discussion at the start of each meeting. All interests so disclosed are recorded in the minutes. Conflicted members may be required to absent themselves from all or part of the discussion of the matter at the discretion of the chair of the meeting.

Estimated time (mins)	AGENDA:			
	ITEM	INTRODUCED BY:	PURPOSE:	
09:00-09:30 30'	WELCOME COFFEE			
09:30-10:45	<b>Joint Governance and Nominating Committee and Council meeting</b>  The joint Governance and Nominating Committee will give an overview of the recommendations included in the Governance Review around the role and purpose of Council.  A discussion will follow.			
10:45-11:00	Coffee break			
OPENING BUSINESS				
11:00-11:05 5'	1.	<b>Welcome, Apologies, Declarations of Interest for this meeting.</b>	Council Co-Chairs	For information
	2.	<b>Approval of the Agenda</b>		For approval

	3.	<b>Approval of the minutes from 27 June 2023 meeting</b>		For approval [Draft Minutes 27 June]
<b>11:05</b>	<b>SUBSTANTIVE BUSINESS:</b>			
<b>11:05-12:30</b> 85'	4.	<b>Strategy 2023-2027</b> Engagement and feedback from Council <ol style="list-style-type: none"> <li>1. Does the Vision, Mission &amp; goals resonate with you? Are we going in the right direction? Is there anything missing?</li> <li>2. What's the right balance between the goals? Which is the most important? Anything we should de-prioritise?</li> <li>3. Does this Strategy excite, enthuse, inspire you? Will it encourage you to engage more with Cochrane?</li> <li>4. What do this Strategy mean for you? How do you see yourself supporting delivery of the new Strategy? How will it impact or change what you do?</li> </ol>	Catherine Spencer & Tracey Barr	For discussion
<b>12:30-13:30</b> 60'	<b>Lunch Break</b>			
<b>13:30-14:30</b> 60'	5.	<b>Strategy: group discussion (continued)</b>	Council Co-Chairs & Tracey Barr	For discussion
<b>14:30-15:30</b> 60'	6.	<b>Governance review recommendations: initial discussions on plans forward.</b>	Lucy Johnson Brown & Council Co-Chairs	For discussion
<b>15:30-16:00</b>	<b>Coffee break</b>			
<b>16:00-16:45</b> 45'	7.	<b>Governance review recommendations:</b> - <b>Elections:</b> future plans including Co-Chairs' election. - <b>Council membership:</b> is the Community sufficiently represented? Could we better represent it? - <b>Council communications:</b> best format/how to improve it?	Council Co-Chairs & Lucy Johnson-Brown	For discussion and decision
<b>16:45-17:15</b> 30'	8.	<b>Future of evidence synthesis programme (FES) update.</b>	FES Oversight Committee representative (Vanessa Jordan)	For discussion [Paper 1: FES programme update Paper 2: Future Cochrane briefing note]
	9.	<b>Date of next meeting: 17 October (informal)</b>	Council Co-Chairs	For information
<b>17:15-17:30</b> 15'	<b>COUNCIL ONLY TIME</b>			

**A dinner will follow at the Duke of Sussex at 7:30pm**

**List of attendees:**

**Council**

Robert Dellavalle & Lisa Schilling  
Santiago Castiello de Obeso  
Ahmad Sofi-Mahmudi  
Montserrat Conde  
Stefano Negrini & Carlotte Kiekens  
Vanessa Jordan  
Nai Ming Lai  
Luis Garegnani  
Valerie Wells  
Silvia Minozzi  
Cinzia Del Giovane  
Liz Dooley  
Ndi Euphrasia Ebai-atuh  
René Spijker  
Jack Nunn

**From the Central Executive Team (CET)**

Gavin Adams, Director of Development  
Casey Early, Director of Finance & Corporate Services  
Veronica Bonfigli, Administrative Officer  
Catherine Spencer, CEO, will join later.