



Cochrane Council

Teleconference

23rd June 2020

21:00-22:30 BST

MEMBERS:

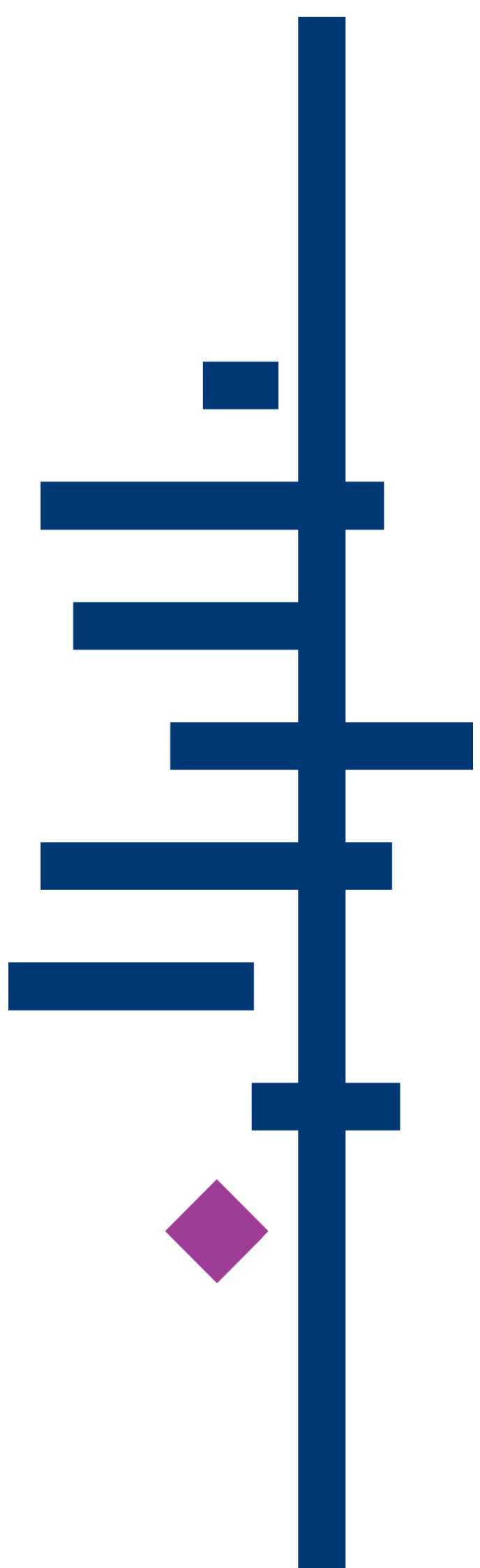
- Vanessa Jordan (Authors)
- Agustin Ciapponi (Authors)
- René Spijker (Information Specialists)
- Maria-Inti Metzendorf (Information Specialists)
- Jo Morrison (Co-ordinating Editors)
- Robert Dellavalle (Co-ordinating Editors)
- Rachel Plachcinski (Consumer Network)
- Craig Lockwood (Fields: **Co-Chair**)
- Stefano Negrini (Fields)
- Liz Dooley (Managing Editors)
- Gail Quinn (Managing Editors)
- Miranda Langendam (Methods Groups: **Co-Chair**)
- Sarah Nevitt (Methods Groups)

APOLOGIES

- Lucie Binder (Head of Governance and Strategy)
- Lotty Hooft (Geographic Groups Directors)
- Erik von Elm (Geographic Groups Directors)

Central Executive Team support

- Chris Champion (Head of People Services)
- Veronica Bonfigli (Governance Officer)
- Muriah Umoquit (Communications and Analytics Officer)



23rd June 2020

	ITEM	INTRODUCED BY:	PURPOSE:
1.	Welcome, introductions and apologies, overview of the agenda Council membership update: Helen Bulbeck	Co-Chairs	For information
2.	Review of action points and approval of the Minutes from the 21 st April 2020 Teleconference	Co-Chairs	For decision
3.	Group Executives: Authors, Fields, Methods, Information Specialists, Managing Editors, Coordinating Editors, Geo-Graphic Groups, Consumers Please prepare (max 5 min per Group): - <i>New issues to bring to the Council</i> - <i>Council items for the Executive to consider</i>	Group reps	For discussion
4.	For discussion: - Authors Forum - Council Communication Strategy with <i>Muriah Umoquit</i> (Analytics document) - Consumer Strategy paper (audit of Cochrane's support for consumers)	All members Muriah Umoquit	For discussion
5.	COVID-19 discussion - <i>Understanding of what groups are doing and update from the groups' reps</i> - <i>Update on COVID-19 from the Senior Management Team (SMT)</i> - <i>Discussion about the possible role of the Council on the COVID-19 outbreak</i>	All members	For discussion
7.	AOB and Council Only - MHN Feedback on Cochrane Meetings and Environmental Paper (email from Nuala Livingstone and Katherine Jones)	Co-Chairs and all members	For discussion

Summary of Actions requested during the meeting

Agenda Item	Action	Date Added	Date Completed
2.	Lucie to get in touch with Toby Lasserson, Deputy Editor-in-Chief, to assess how best to reach the Co-Eds on editorial matters.	4 December 2019	Pending
3.	Veronica to include the Authors Forum as an agenda time in the June Teleconference Agenda.	21 April 2020	√

3.	Chris Champion to put together a one-page paper on the Authors' Forum for the Council's consideration at the next meeting.	21 April 2020	√
3.	Vanessa and Agustin to gauge the level of interest and effectiveness of an Authors' forum among Authors.	21 April 2020	
4.	Veronica to add the Council paper on Climate Change to the website, in the <i>Documents and Reports</i> section of the Council web page.	21 April 2020	√
4.	Council Co-Chairs to discuss with the Board Co-Chairs the hypothetical establishment of a Council working group (possibly with external people joining) focusing on climate change.	21 April 2020	
4.	Veronica to publish the Communication paper approved paper in the <i>Documents and Reports</i> section of the Council web page.	21 April 2020	√
4.	Veronica to include <i>Communication Strategy</i> as an agenda item at the next Council teleconference in June and to invite Muriah Umoquit, Communication Officer, to the meeting.	21 April 2020	√
4.	Craig to make sure people have access to the mailing lists of their constituencies.	21 April 2020	
4.	Council to clarify which social media platforms could be used to circulate communication of the Council as a body.	21 April 2020	
4.	Council members to provide feedback on the Consumer Strategy paper in the next two weeks.	21 April 2020	√
5.	Veronica to include COVID-19 as an agenda item at the next Council teleconference.	21 April 2020	√