



Centre and Fields Digest



Welcome to Issue 38 of the Centre & Fields Digest, which is now published monthly. This Digest provides information particularly relevant to Cochrane's Geographic Groups and Fields, including consumers. It will include a round-up of pertinent information also published in the Community newsletter and on the Cochrane websites. It is the sister publication to the [Review and Methods Digest](#), which is sent to CRGs and Methods Groups.

INCLUDED IN THIS ISSUE:

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- **Nominations now open for the Cochrane Consumer Network Executive: Deadline 2 June 2018**
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- **List of Countries eligible for free one-click access to the Cochrane Library in 2018**
- **New Cochrane-wide peer review policy**

Please note that Group staff and contributors are not automatically added to the email lists receiving this Digest and other official Cochrane emails, even if they have been added to the Archie database. Staff at Centres and Fields should ensure new colleagues are signed-up to receive emails through the Cochrane email lists by contacting [Lorna McAlley](#), Executive Assistant to the CEO.

ITEMS FOR YOUR ACTION:
1. Nominations now open for Co-Chair of the Cochrane Governing Board: Deadline 27 May 2018
Do you want a role in leading Cochrane to 2020?

The deadline for receiving nominations is the end of the day on Sunday 27 May 2018 in any timezone. The new Co-Chair will work alongside current Co-Chair Martin Burton and replace Cindy Farquhar, who is retiring as Co-Chair after four years of outstanding service.

For more information, please see the [Cochrane Community website](#).

2. Nominations now open for the Cochrane Consumer Network Executive: Deadline 2 June 2018

Nominations are invited for the role of member of the Cochrane Consumer Network Executive.

Cochrane's healthcare consumers play a key role in the production of healthcare evidence and the governance of the organisation. Members of the Cochrane Consumer Network Executive, chosen by members of the Consumer Network, are involved in important work to support this and to help meet the challenges of [Cochrane's Strategy to 2020](#). Supporting the implementation of the Consumer Network Delivery Plan to 2020 will be a key part of the successful candidate's role.

Cochrane welcomes nominations from an enthusiastic and diverse range of people, including in terms of gender and geography. Applicants for this 2018 vacancy must come from a country where English is not the first language.

For more information, and details of how to apply, please see the [Cochrane Community website](#).

3. Call for Centre Director Stipend Applications: Deadline 4 June 2018

A reminder that some funding is still available to support attendance of Centre and Associate Centre Directors at the Colloquium in Edinburgh this year. Applications for the heads of Affiliates may also be considered.

If you would like to apply, please contact Irena Irena Zakarija-Grkovic via Lorna McAlley lmcalley@cochrane.org, who will send you a stipends application form, along with the updated criteria for stipend allocation ('Stipend Strategy'). The deadline for receiving applications is Monday, 4th June, 2018.

4. Cochrane sponsored Group registration: Deadline 8 June 2018

As in previous years, Cochrane will pay one registration fee for each registered Cochrane Group* to attend the Colloquium. Sponsored Group registrants will be required to pay for their own travel, accommodation, optional or additional social events tickets.

To claim your sponsored Group registration, you are required to complete this online form on behalf of the person who is to be nominated for the sponsored place, for your Group (either yourself or a colleague): <https://colloquium.cochrane.org/node/add/sponsored-entity>

The submission deadline is 8 June 2018. This deadline will not be extended. If you experience any problems in registering yourself or a colleague for the sponsored place, please email sponsoredgroup@cochrane.org.

*Groups included are: Centres, Associate Centres, CRGs, CRG Satellites, Fields, Methods Groups.

5. Colloquium News: Awards and Meetings sign-up now open

Submission for the annual Cochrane awards and prizes is now open (closing 29 June). These will be presented at Cochrane Colloquium Edinburgh 2018. For information, please see the [Cochrane Community website](#)

If you'd like to hold a business meeting during the Colloquium, the meeting request form is now open. Please visit the [Colloquium website](#) for more details.

6. Data protection changes relating to how personal data are stored – what you need to do

The General Data Protection Regulation (GDPR) from the EU comes into effect on the 25th May 2018. This requires stricter data protection policies and practices in any organization that holds data on any EU citizens. Within Cochrane, we have reviewed our policies to ensure we are compliant, which includes our new membership database that manages consent to receive communications.

One key issue that affects Cochrane Groups is how data are stored on individuals. Cochrane provides central systems to store personal data and we would urge you to use these systems. This ensures that all data is centrally, securely managed and kept up to date. This means only using Archie to store data on people. In this brief overview we explain why this is preferable to using spreadsheets or other local systems.

To comply with the legislation, you need to:

- keep data secure,
- keep data up to date,
- ensure data held are correct; and
- ensure data held are relevant.

Complying with the legislation is easier to do on a centralized database. Using central systems means that Cochrane has more control over what is stored, why and how, which is of benefit in demonstrating compliance with the GDPR.

For example, if a person changes their email address, this can be updated in one place quickly and efficiently. However, if their information is kept in multiple locations/spreadsheets throughout Cochrane, contact details will not be updated in all locations, and incorrect details will be used to contact people and Cochrane will be holding out of date data, which breaks the rules. Contact preferences can also be maintained in one place, rather than multiple places, which allows us to avoid contacting people who have asked not to be contacted. Furthermore, if someone requests to see what personal data we hold about them, we can share that accurately. With a single database we can control what personal data are stored and meet the principle of what purpose we hold the data for and how much data.

Spreadsheets, on the other hand, are uncontrolled and can contain excessive, unnecessary information.

Data can be kept on spreadsheets, but they have to be securely stored, with relevant access controls, encryption and written procedures on how the spreadsheet is kept up to date, relevant and correct. If it is printed out, it should be stored securely (e.g. in a locked cupboard and keys not left on a desk), no copies left on desks/photocopiers and securely destroyed when no longer needed. Spreadsheets are easier to share too, which has risks attached.

Fundamentally, storing information on a centralized database means it is easier for Cochrane to meet the 8 principles of the GDPR.

Please take this opportunity to review the data you hold locally in spreadsheets or similar formats outside of Archie (lists of peer reviewers, editors, consumer contracts, etc.), and ask yourself:

- **Is storing all of the personal data necessary or just some of it, if the latter, remove unnecessary data.**
- **If storing the personal data is necessary, could this be stored on Archie instead, if not why not? If it can, please add all relevant details to Archie and delete/destroy the spreadsheets.**
- **If it is necessary to store the data and it can't be stored in Archie, please document how you will keep it up to date and ensure its security as described in the document above.**

If you have any questions about this or need further assistance, please contact the community support team: support@cochrane.org.

ITEMS FOR YOUR INFORMATION:

7. Cochrane's Future Publishing and Open Access Arrangements

Cochrane has announced important decisions on its future publishing and open access arrangements, part of its commitment of making Cochrane evidence freely and openly accessible to everyone all over the world.

Please see [here](#) for more details.

8. Cochrane launches Cochrane Bosnia and Herzegovina

Cochrane is proud to announce its newest Affiliate, Cochrane Bosnia and Herzegovina. Cochrane Bosnia and Herzegovina will be located at the University of Mostar School of Medicine in Mostar, Bosnia and Herzegovina.

For more information, please see the [Cochrane Community website](#).

9. List of Countries eligible for free one-click access to the Cochrane Library in 2018

We are delighted to confirm that Wiley will offer free one-click access to the Cochrane Library including more than 10,000 full text Cochrane Systematic Reviews and Protocols in over 100 countries with approximately 2.1 billion people in 2018.

For more information, please see [here](#).

10. New Cochrane-wide peer review policy

A new Cochrane-wide peer review policy has been published in the Editorial and Publishing Policy Resource. This policy has been introduced with the aim of improving transparency in decision-making, consistent with core Cochrane principles, standardising practice across Cochrane, and implementing best practice for peer review.

For more information, please visit the [Cochrane Community website](#).

11. New Cochrane Review showing beneficial effects of HPV vaccination

New evidence published this week in the Cochrane Library shows that human papilloma virus (HPV) vaccines protect against cervical lesions in young women, particularly in those who are vaccinated between the ages of 15 and 26. It also summarizes findings on harms that have been assessed in randomized controlled trials.

There has already been [extensive media coverage](#). You can read about [reactions from experts in the field](#) and our [press release](#). You can find the full review [here](#).

12. Making it easier to access clinical trial data

Vivli launches its new data sharing platform in beta-form. Vivli is a non-profit organization establishing a global data-sharing and analytics platform to serve all elements of the international research community. It's launched its public test site, a new clinical research data sharing platform, and now invites collaborators across Cochrane's community to try it out and tell them what they think! For more information, please see the [Cochrane Community website](#).

13. Common Errors: A resource for Cochrane Editors

Cochrane Training's 'Common Errors' resource is a suite of five learning modules for Cochrane Editors to enhance their editorial skills. The modules are designed to help Editors learn to recognise and address many of the common errors that occur as Cochrane reviews are carried out. The modules are designed to be interactive, containing examples of common errors, good practice, tools, tips, and so on. Modules cover: Inconsistency and inaccuracy; GRADE and interpretation of findings; Interpretation of statistical results; and Summary versions of a review, as well as a 'Check your knowledge' module. Access the modules [here](#).

14. Cochrane Classmate webinar - 17 May 2018

Looking for an innovative tool to teach evidence production? Cochrane Classmate might well be the answer!

Classmate is a trainers' toolkit that allows you to create exciting, interactive tasks that help your students learn about evidence production. It is easy to use, and its first release is now available free of charge to anyone interested. Register for the webinar on 17th May [here](#).

15. Cochrane Learning Live – Upcoming webinar programme – June-July 2018

- 14th June 2018: *Undertaking a qualitative evidence synthesis to support decision-making in a Cochrane context* – for more information please see the [Cochrane Training website](#).
- 3rd July 2018: *Meta-analysis of time-to-event data* – for more information please see the [Cochrane Training website](#).

16. Current Cochrane Jobs

There are several exciting opportunities currently available to work for Cochrane. For more information, please see [Cochrane Jobs](#).

17. More Cochrane Community news posts and blogs

- [Winning the 2017 Bill Silverman Prize](#)
- [Upcoming events](#)
- [Tender and Funding Round-Up](#) - A round-up of active tender and funding opportunities that may be of interest to Cochrane contributors, authors, and groups - updated through the month.

The Centre & Fields Digest is created by the Chief Executive Officer's Office. We intend to make it available every month and to bring together various items of content that we think will be of interest, to maximise communication and minimise inbox overload. If you wish to submit content please contact [Lorna McAlley](#), Executive Assistant to the CEO. We hope that you will find the Digest interesting and informative, and also that it will provide you with opportunities for communicating your views and suggestions.

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