

Cochrane Council

Agenda

Santiago Colloquium

25 October 2019- 14:00-18:00

26 October 2019- 09:00-13:00

Salon IV- Hyatt Vitacura Hotel

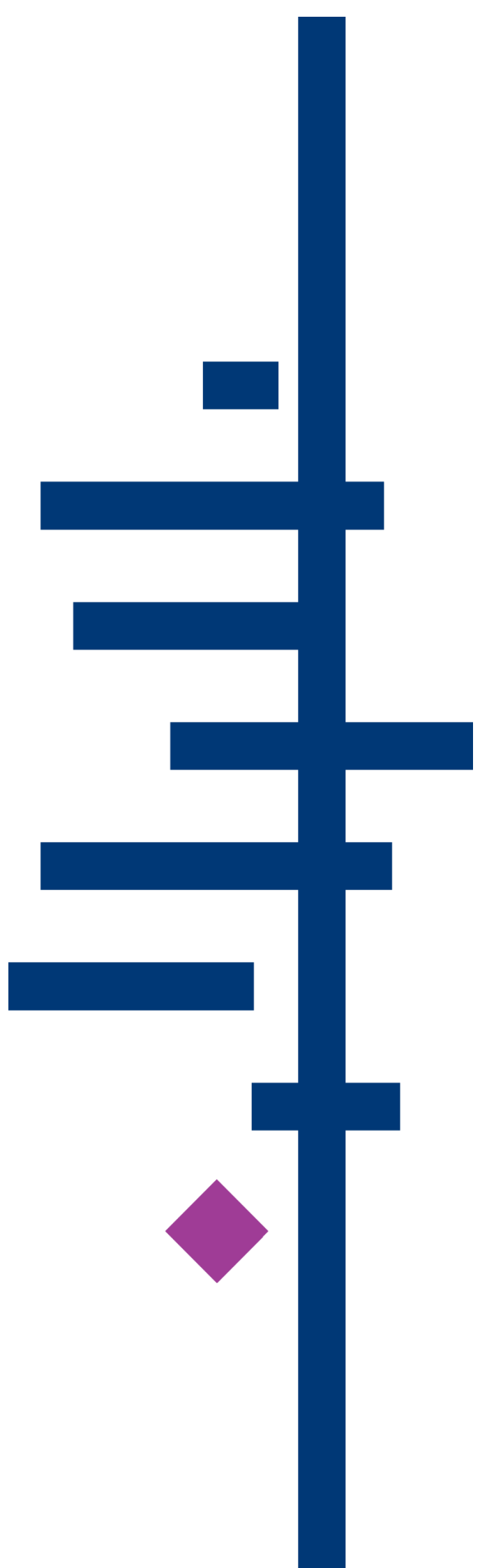
MEMBERS:

María Ximena Rojas Reyes (Authors)
Agustin Ciapponi (Authors)
Lotty Hooft (Geographic Groups Directors)
Erik von Elm (Geographic Groups Directors)
René Spijker (Information Specialists)
Maria-Inti Metzendorf (Information Specialists)- **connected via GTM**
Graziella Filippini (Co-ordinating Editors) – **connected via GTM**
Robert Dellavalle (Co-ordinating Editors)
Rachel Plachcinski (Consumer Network)
Helen Bulbeck (Consumer Network)
Craig Lockwood (Fields: **Co-Chair**)
Stefano Negrini (Fields)
Liz Dooley (Managing Editors)
Gail Quinn (Managing Editors)
Miranda Langendam (Methods Groups: **Co-Chair**)
Yemisi Takwoingi (Methods Groups)

APOLOGIES

Central Executive Team support

Veronica Bonfigli (Governance Officer)
Lucie Binder (Senior Advisor to the CEO)
Chris Champion (Head of Membership, Learning & Support Services)



Day 1: 25th October 2019

14:00-18:00

	ITEM	INTRODUCED BY:	ESTIMATED TIME	PURPOSE:
1.	Welcome, introductions and apologies, overview of the agenda	Co-Chairs	14:00-14:05	For information
2.	Review of action points and approval of the Minutes from the 11 September teleconference	Co-Chairs	14:05-14:15	For decision
3.	Group Executive Reports [Verbal Reports]: Authors, Fields, Methods, Information Specialists (10 min per Group - please prepare) <i>-Issues to bring to the Council</i> <i>-Council items for the Executive to consider</i>	Group reps	14:15-15:00	For discussion
4.	Meeting with Jo Anthony and Muriah Umoquit (KT team): Update on KT	Jo Anthony	15:00-15:15	For discussion
5.	RevMan Web rollout and the re-development of Archie: how it will impact groups	Gert van Valkenhoef and Rebecka Hall	15:15-15:30	For Discussion
	Coffee break		15:30-16:00	
6.	Meeting with the CEO and the Governing Board Co-Chairs Updates on: <ul style="list-style-type: none"> - Plain language summaries - Code of Conduct - Review of the Execs - Conflicts of Interest paper - AOB 	Co-Chairs	16:00-17:00	For discussion
7.	AOB and Council Only	All members	17:00-18:00	For discussion

Day 2: 26th October 2019

09:00-13:00

	ITEM	INTRODUCED BY:	ESTIMATED TIME	PURPOSE:
1.	Group Executive Reports [Verbal Reports]: Managing Editors, Coordinating Editors, Geo, Consumers (10 min per Group - please prepare) <i>-Issues to bring to the Council</i>	Group reps	9:00-9:45	For discussion

	<i>-Council items for the Executive to consider</i>			
2.	Capacity Building for Authors: Update	Chris Champion	9:45-10:30	
	Coffee break		10:30-11:00	
3.	Assessing the Council's role and terms of reference after its first three years <i>Interactive discussion session</i>	Miranda Langendam	11:00-11:45	For discussion
4.	Wrap up and Council Workplan for 2020, based on updates from Groups and issues raised during other agenda items	Co-Chairs	11:45-12:30	For discussion
5.	Council Only (if needed)	All members	12:30-13:00	For discussion