Cochrane Council
Teleconference
14 April 2021
20:30-22:00 BST

MEMBERS:
Vanessa Jordan (Authors)
Agustin Ciapponi (Authors)
René Spijker (Information Specialists)
Maria-Inti Metzendorf (Information Specialists)
Jo Morrison (Co-ordinating Editors)
Robert Dellavalle (Co-ordinating Editors)
Rachel Plachcinski (Consumer Network)
Ndii Euphrasia Ebai-atuh (Consumer Network)
Craig Lockwood (Fields: Co-Chair)
Stefano Negrini (Fields)
Liz Dooley (Managing Editors)
Gail Quinn (Managing Editors)
Miranda Langendam (Methods Groups: Co-Chair)
Sarah Nevitt (Methods Groups)
Lotty Hooft (Geographic Groups Directors)
Erik von Elm (Geographic Groups Directors)

APOlogIES

Central Executive Team support
Lucie Binder (Head of Governance and Strategy)
Chris Champion (Head of People Services)
Veronica Bonfigli (Governance Officer and Minute-taker)

Guests
Tracey Howe, Governing Board Co-Chair (for item 4 only)
## 14 April 2021 Meeting

<table>
<thead>
<tr>
<th>Item</th>
<th>Introduced By:</th>
<th>Purpose:</th>
</tr>
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<tbody>
<tr>
<td>1. Welcome, introductions and apologies, overview of the agenda. Welcome to Ndi Euphresia Ebai-atuh, new Consumer Executive representative</td>
<td>Co-Chairs</td>
<td>For information</td>
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<tr>
<td>2. Review of action points and approval of the Minutes from the 8th December Teleconference</td>
<td>Co-Chairs</td>
<td>For approval [attachment 1]</td>
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</tbody>
</table>
| 3. Members of the Council on working groups updates:  
  - Diversity working group  
  - Colloquia, Meetings and Events working group  
  - Monitoring and Evaluation working group  
  - Any other working group. | Members on working groups | For information |
| 4. Report from the Governing Board | Board Co-Chair, Tracey Howe | For information |
| 5. Review of the Executives: feedback from the SMT | Lucie Binder | For information [paper from Lucie] |
| 6. Changes to Council Membership in 2021  
  Co-Chairs positions, Authors, Fields, and Methods | Co-Chairs | For discussion [attachment 2] |
| 7. Papers from Chris Champion:  
  - Early Career Professionals representation to the Council  
  - New Membership types | Chris Champion | For discussion [Attachments 3 and 4] |
| 8. Update on Editorial Integrity and Efficiency Project [https://community.cochrane.org/review-production/production-resources/editorial-integrity-and-efficiency-project](https://community.cochrane.org/review-production/production-resources/editorial-integrity-and-efficiency-project) | All members | For information |
| 9. Council work priorities in 2021 | All members | For discussion |
| 10. Governance Meetings: 17-19 May 2021 | SMT/Co-Chairs | For information |
| 11. AOB and Council Only | Council Only | For discussion |

### Summary of Actions requested during the meeting on 8th December 2020

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Action</th>
<th>Date Added</th>
<th>Date Completed</th>
</tr>
</thead>
</table>
3. Gail Quinn to liaise with Veronica Bonfigli to add the working groups missing from the list on the website. 8th December 2020 17 February 2021

3. Chris Champion to include a page with a list of working groups when reviewing Cochrane’s websites. 8th December 2020 Noted on the parameters for the web review. Action completed

4. Craig to extract the comments received on the Mission and Vision section of the Strategic Framework to share them with Council for information. 8th December 2020 Completed

4. Council members to continue to provide comments on the Strategic Framework to Council Chairs. 8th December 2020 Completed

5. Lucie to circulate to Council the SMT’s initial response on the Review of the Exec item. 8th December 2020 Completed

6. Veronica to amend the Council work in 2020 document and send it back to the Chairs for their review. 8th December 2020 16 February 2021

6. Council to send any additional comments on the Review of the Council work in 2020 document to the Chairs. 8th December 2020 Completed

6. Craig and Miranda to write a forward to the paper for it to be published on the website. 8th December 2020 14 December 2020

7. Council to send recommendations on the Council’s role in tackling the climate change issue. 8th December 2020 On-going

7. Council Chairs to circulate to Council the agenda of topics discussed during the Board and Council Co-Chairs catch-ups in a bullet-point format. 8th December 2020 Standing action