



# Cochrane Council

## Teleconference

21<sup>st</sup> April 2020

21:00-22:30 BST

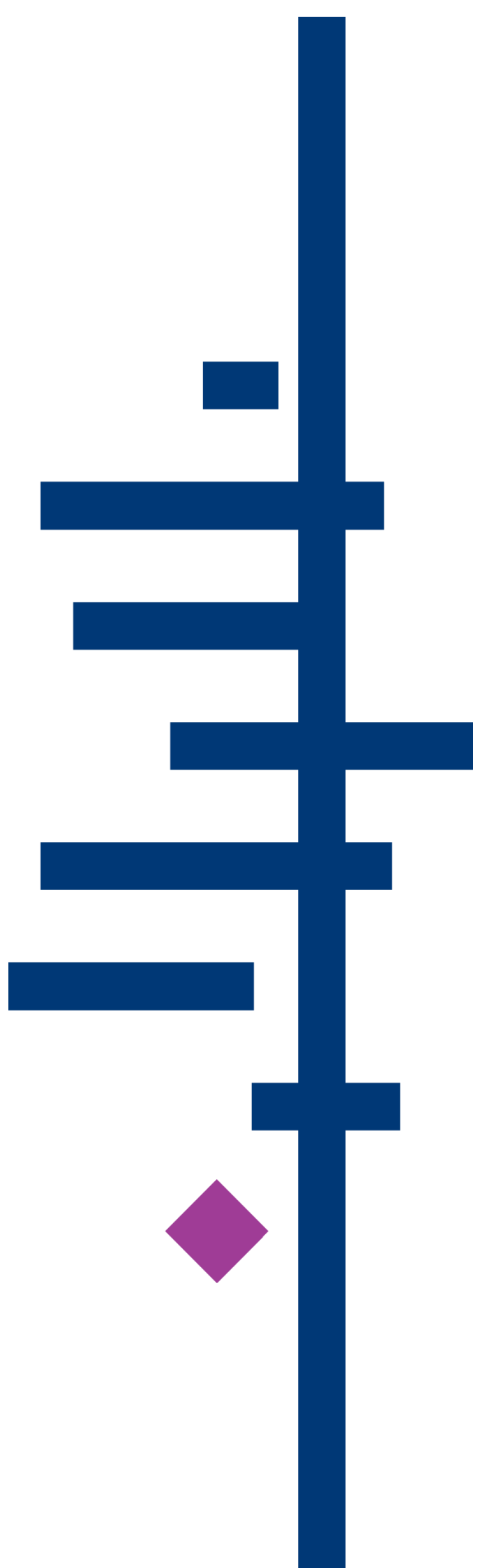
### MEMBERS:

- Vanessa Jordan (Authors)
- Agustin Ciapponi (Authors)
- Lotty Hooft (Geographic Groups Directors)
- Erik von Elm (Geographic Groups Directors)
- René Spijker (Information Specialists)
- Maria-Inti Metzendorf (Information Specialists)
- Jo Morrison (Co-ordinating Editors)
- Robert Dellavalle (Co-ordinating Editors)
- Rachel Plachcinski (Consumer Network)
- Helen Bulbeck (Consumer Network)
- Craig Lockwood (Fields: **Co-Chair**)
- Stefano Negrini (Fields)
- Liz Dooley (Managing Editors)
- Gail Quinn (Managing Editors)
- Miranda Langendam (Methods Groups: **Co-Chair**)
- Sarah Nevitt (Methods Groups)

### APOLOGIES

#### Central Executive Team support

- Veronica Bonfigli (Governance Officer)
- Lucie Binder (Head of Governance and Strategy)
- Chris Champion (Head of People Services)



21<sup>st</sup> April 2020

	ITEM	INTRODUCED BY:	PURPOSE:
1.	Welcome, introductions and apologies, overview of the agenda Welcome to Vanessa Jordan (Authors), Jo Morrison (Co-Eds), Sarah Nevitt (Methods)	Co-Chairs	For information
2.	Review of action points and approval of the Minutes from the 4 <sup>th</sup> December Teleconference	Co-Chairs	For decision
3.	Group Executives: Authors, Fields, Methods, Information Specialists, Managing Editors, Coordinating Editors, Geo-Graphic Groups, Consumers Please prepare (max 5 min per Group): - <i>New issues to bring to the Council</i> - <i>Council items for the Executive to consider</i>	Group reps	For discussion
4.	Papers discussion: - Environmental changes paper <ul style="list-style-type: none"> <li>• <i>Response from the Board</i></li> <li>• <i>Discussion about next steps</i></li> </ul> - Council communication strategy document - Consumer Strategy paper (audit of Cochrane's support for consumers)	All members	For discussion
5.	COVID-19 discussion <ul style="list-style-type: none"> <li>- <i>Understanding of what groups are doing and update from the groups' reps</i></li> <li>- <i>Update on COVID-19 from the Senior Management Team (SMT)</i></li> <li>- <i>Discussion about the possible role of the Council on the COVID-19 outbreak</i></li> </ul>	All members	For discussion
7.	AOB and Council Only	All members	For discussion

Summary of Actions requested during the 4<sup>th</sup> December 2019 Teleconference:

Agenda Item	Action	Date Added	Date Completed
2.	Veronica to re-circulate the informal notes from the Santiago meeting to Council members.	4 December 2019	
3.	Co-Chairs to disseminate the KT checklist to members for them to assist with its dissemination.	4 December 2019	
3.	Lucie to get in touch with Toby Lasserson, Deputy Editor-in-Chief, to	4 December 2019	

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	<b>assess how best to reach the Co-Eds on editorial matters.</b>	
3.	<b>Craig to add a bullet point to the Communication document to outline how each group communicate within its constituency.</b>	<b>4 December 2019</b>
4.	<b>Council to provide feedback on the draft of the conflict of interest before the end of the week.</b>	<b>4 December 2019</b>
6.	<b>Co-Chairs to check if there would be a patient-included theme at the Toronto Colloquium.</b>	<b>4 December 2019</b>
7.	<b>Lucie and Chris to have a call with Miranda and Craig to discuss the best approach to take the Authors' survey report forward.</b>	<b>4 December 2019</b>
9.	<b>Members to provide feedback to Erik and Maria-Inti on the climate change paper.</b>	<b>4 December 2019</b>

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