Cochrane Review Support Programme (CRSP) 2019 Application Guidelines

Background

1. Cochrane Review Support Programme (CRSP) grants aim to financially support the publication of high priority Cochrane Reviews. Cochrane recognises that these awards are insufficient to meet the full costs of conducting a review from title registration to publication, rather they are to accelerate activity that is already planned or underway.

Scope of the 2019 Programme

2. Cochrane will give up to 15 awards of £5,000 in a single funding round in 2019.

3. Applications are welcome from all Cochrane Review groups (CRG), with sign-off from the Senior Editor of the relevant CRG Network.

4. Groups may nominate either review updates or new reviews in progress.

Criteria for review nominations

5. Submissions must meet the following essential criteria:
   a) **high priority review** with evidence that it will impact health care or policy. The title **must be on the Cochrane Priority Review List** (available at https://priorityreviews.cochrane.org/);
   b) use **GRADE** and include a **'Summary of findings' table**;
   c) **payment to be clearly linked to contribution**, but aimed primarily at review authors;
   d) **sign-off from the Senior Editor** of the relevant CRG Network.

6. In the 'scientific/policy justification' section of the form (below) the potential importance and impact of the review topic should be described in no more than 350 words, specifically addressing the points below:

   Evidence that the review is a high priority, for example:

   a) **the impact** of the clinical condition or social problem or the potential for **benefit or harm of the selected intervention**(s);
   b) the **degree of uncertainty** that exists in the absence of an up-to-date systematic review, and the **'cost' in terms of policy and practice** of operating with this lack of certainty;
   c) the likelihood of a review assisting or **changing policy or practice**;
   d) the **identified need** for a review by policy makers or health care commissioners;
   e) commissioned for **national or international guidelines** (if appropriate);
   f) the likely **importance and priority that would be given to the topic by consumers**, such as patients and their carers, and their involvement in the review.

   Evidence that grant will lead to a successful outcome

   g) an **estimate of the number and size of the studies** that are likely to be considered for inclusion in the review (for review updates, give information on the additional studies);

> h) an indication of whether the review **includes complex methodologies with further justification;**
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> i) evidence of the **skills, knowledge, experience and capacity of the author team**.

Nominating candidate reviews and review updates

7. Each CRG Network may nominate up to 5 **new reviews or review updates** that appear on the [**Cochrane Priority Reviews List**](#), for which they consider funding would lead to completion at a significantly earlier time

8. Reviews must be **submitted by the Co-ordinating Editor of the CRG, with sign-off from the Senior Editor** of the relevant CRG Network;

9. Nominated titles **may be reviews or updates covered by another funding programme(s)**, however the additional funding source(s) must be declared along with a brief explanation of why additional CRSP funds are required.

10. Nominations for this funding round must be submitted via email to Ruth Foxlee, Cochrane Editorial & Methods Dept (rfoxlee@cochrane.org), by **5pm GMT 23rd April 2019**. The application template at the end of this paper must be used for each nomination. Late proposals and proposals that do not adhere to the template, exceed the word limit or do not address the criteria above will not be considered.

Review selection and delivery dates

11. The responses to this call for proposals will be considered by a scientific panel made up of experienced Cochrane contributors and consumers of Cochrane reviews. Decisions on this set of nominations are likely to be made in May 2019.

12. For standard intervention reviews the completion date shall be not more than 12 months from the date of the award. For reviews that include complex methodologies or topics, the completion date shall be not more than 18 months from the date of the award. The latter category includes health system intervention topics; active stakeholder engagement; non-standard data sources (including non-randomised studies and clinical study reports); enhancements such as qualitative or economic analyses, network meta-analyses, individual patient data analyses, and different types of questions (e.g. DTA and prognosis).

13. The precise delivery date by which the review or review update published in the *Cochrane Library* will be agreed as a condition of the award. Failure to meet the deadline will result in the award being withdrawn.

Administration

14. Funded reviews or review updates must be submitted in a timely manner to the Associate Editor of the relevant CRG Network for screening, and to Copy Edit Support prior to publication.

15. Award payments will be made upon completion of the review or review update (if this is by the agreed completion date). It will be unusual for extensions of agreed deadlines to be allowed. Wherever possible, payments will be made to the host institution of the Co-ordinating Editor but may also be made to the home institution of the lead author. Payments to personal bank accounts are not permitted.

Enquiries

16. Any enquiries relating to this programme should be referred to Ruth Foxlee at rfoxlee@cochrane.org with 'Cochrane Review Support Programme' in the subject/title field.

Cochrane Review Support Programme
Call for proposals - February 2019

Name of Cochrane Review Group:

Name of Co-ordinating Editor:

Name/location of Co-ordinating Editor's host institution:

Name of CRG Network:

Name of CRG Network Senior Editor:

Email address for correspondence:

Title of Cochrane Review or review update:

Lead author:

Email address of lead author:

Name/location of lead author's host institution:

How the funding will be used, including the named beneficiaries:

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Is this review on the Cochrane Priority Reviews List?
Yes / No

Is this review being funded through any other source(s)?
Yes / No (If yes, please provide further details below)

Does this review include complex methodologies or topics?

Yes / No (If yes, please provide further details below to justify eligibility for the extended publication deadline)

Scientific/policy justification for review/review update (max 350 words):
(Please address <u>all</u> the points outlined in Section 6 above)

1. Evidence that the review is a high priority

2. Evidence that the grant will lead to a successful outcome